

MINUTES
HIGH SCHOOL/MIDDLE SCHOOL BUILDING COMMITTEE
October 7, 2003

Members Present: Henry Fitzgerald, Anthony Bent, Sandra McManus, Richard Carney, Maurice DePalo, Daniel Morgado

Also: Mike Pagano, Katie Crocket, Eric Moore, Jack Ferguson, Dan Gutekanst

Meeting called to order at 7:00PM in the Shrewsbury Municipal Office Building.

On a motion by Mr. Carney, second by Ms. McManus the minutes of September 23, 2003 were accepted.

On a motion by Mr. Carney, second by Ms. McManus, the following bill schedules were authorized for payment.

CTM	\$10,691.11
CTM	\$10,532.11
T. Philip Leader	\$6,675.00
Robert Lanciani (9/24)	\$1,079.24
Robert Lanciani (10/1)	\$1,045.16
Verizon	\$35.92
Dillon Tree Service	\$748.00
School Department FF&E	\$21,520.91
School Department FF&E	\$164.48
GZA GeoEnvironmental Inc.	\$279.11

Indicates bill schedule added after agenda was posted

Ms. Crockett reported on the progress being made on the 45 Oak St. project. Copies of the job minutes meeting number 44 were distributed.

Ms. Crockett reported specifically on the following:

- Fire damage repair has begun. Contractor anticipates having the fire damaged portion of the building to pre-fire status by mid-December.
- Submittals have been made relative to the balance of the asbestos abatement work for the project.
- The contractor has decided to use temporary heat by bringing in portable boilers. LPA is still awaiting the winter heating plan per the contract documents.
- There has been an increase in manpower on the project with last week's amount being in a range of 50 to 55 persons.
- A revised project schedule has been submitted and is currently under the review of CTM. This new schedule does take into consideration the fire damage work but still shows little

time for closing out the project and getting important items such as punch lists completed in a timely fashion. CTM will be sending a formal letter relative to its review of the revised project schedule in the very near future.

- Mr. Morgado reported that CTM will approve the newly revised cash flow schedule which was provided to the committee members in their meeting materials.
- Ms Crockett reported that the site contractor is proceeding on the fields seeking to meet an October 15th deadline for seeding the fields.

Dr. Bent reported that the school committee on October 16 will be formerly designating the middle schools as the Sherwood Middle School and the Oak Middle School.

Mr. Moore reported on the status of the high school project:

- Revised punch lists have been received from R. W. Granger which are now under review by LPA. The committee reviewed R W. Granger's October 2, 2003 letter and LPA's letter of September 24, 2003 on the subject of the punch lists. Additional punch lists will be received over the next week.
- Payment application number 34 will soon be certified by L. PA Moore indicated that the value of this payment application will be in the vicinity of \$351,000. Mr. Morgado advised that payment should not be made on payment application number 34 since the value of the town's back charges exceeds the amount being certified for payment.
- A punch list has been received relative to the repairs that were made in the auditorium. This punch list will be reviewed by LPA and RW Granger will be advised of what additional work will be required to complete the repairs in the auditorium.
- Change Order Number 21 has been issued.
- A number of change order proposals are still being processed and RW Granger will advise on which change order proposals are still not resolved.
- Work in the rock fall zone has been completed.
- Air and water balancing reports are still being reviewed. A meeting will be scheduled in the future specifically on HVAC issues.

On a motion by Mr. Morgado, second by Mr. DePalo, the committee voted to go into executive session for the purposes of discussing pending and potential litigation and to return to open session (7:35 PM).

Meeting resumed at (8:20 PM).

Mr. Ferguson was now present at the meeting and presented to the committee his report with an issue date of October 7, 2003. The committee reviewed this report with Mr. Ferguson. Discussions centered on the need to have another meeting with the Standen Contracting principles. Committee expressed great concern over the continued lack of a strong effort on this project in order for all work to be completed as set forth in the contract documents.

Mr. Ferguson advised that the revised cash flow schedule was acceptable. He also advised that he is in the process of making a formal response to the most recently submitted project schedule. Mr. Ferguson continues to be concerned over scheduling issues and the need for the project schedule to reflect the true needs of the various filed and non-filed subcontractors.

On a motion by Ms. McManus, second by Mr. DePalo the committee voted to sign Change Order #5 for the 45 Oak St. project.

The next meeting of the committee will be October 21, 2003.

Meeting adjourned at 8:40 PM.

Respectfully submitted,

Daniel J. Morgado